



# Illuminate: Getting Ready for Online Testing

Before you begin: please be sure you have logged in to Illuminate at least once before. If you've never logged in, please go to <https://goo.gl/WcoEfp> for instructions.

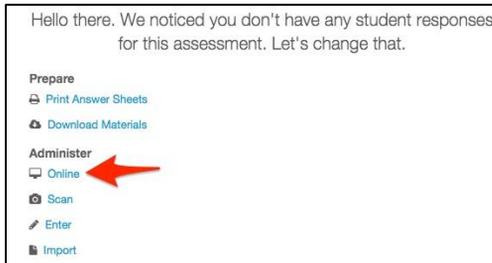
## Find the assessment

1. Click **Assessments**.
2. Click **List Assessments** under the General section.
3. If you want to narrow your list, choose filters and click **Search**.
4. Click on any test *name* to open it.

## Preparing to add a roster

Your students must be added into the system to take the test online.

1. Click **Online** on this screen.



2. On the next screen, click on **+ Add Roster**.

### Online Testing - Assessment Rosters

Preview Online Assessment

+ Add Roster

No Assessment Rosters. Add Roster

3. Select when this assessment will become available online and which students will be able to take the assessment. Use the **Student Select Filters** to assign the assessment to rostered students.

### Online Testing - Assessment Roster

Testing Window Start: 09/28/2015 12 : 00 AM

Testing Window End: 10/05/2015 2 : 00 AM

Academic Year: 2015-16

Grade Level: [Filter]

Site: [Filter]

User: [Filter]

Departments: All Departments

Course: All Courses

Sections: All Sections

Students: All Students

Student Count: 19 Students

Your grade level, site, and name will be here.

You will choose All Students here.

The number of students you have selected will be here.

4. Don't forget to click on **Save** at the bottom of the page.
5. On the next screen, you will see that your roster has been added. (The Status should be green for current.)